

**IMPORTANT INFORMATION FROM**  
**THE MIAMI POLICE DEPARTMENT'S**  
**DO THE RIGHT THING PROGRAM**

***TO PARTICIPATE IN THIS FREE PROGRAM WHICH RECOGNIZES AND REWARDS YOUR STUDENTS FOR THEIR POSITIVE ACCOMPLISHMENTS:***

**STEP 1: DESIGNATE AND REGISTER COORDINATOR-**Log on to our website [www.dotheightthinginc.org](http://www.dotheightthinginc.org), click on the **“Register (Schools Only)”** button on the homepage and fill out the form with your information. All Coordinators must register every school year!

**STEP 2: PROMOTE-**All materials needed to promote the program throughout your school to teachers and staff are available on our website under the **Awards Program/School Information** tab. Please print out what you need, copy, and distribute as necessary or email it to save paper!

**STEP 3: NOMINATE-**Please use our online nomination process by logging onto our website, clicking on the **“Nominate Today”** button on the homepage, and completing the nomination form. Nominations are required to be a minimum of 4 sentences.

**STEP 4: TRACK YOUR NOMINATIONS-**Make sure your teachers, etc. advise you as to who and how many students they nominate. **EACH SCHOOL IS LIMITED TO 15 NOMINATIONS PER MONTH AND NOMINATIONS ARE DUE BY THE 20<sup>th</sup> OF EACH MONTH UNLESS OTHERWISE NOTED.**

**STEP 5: STAY CONNECTED-**Log on to our website [www.dotheightthinginc.org](http://www.dotheightthinginc.org) and check the **“Latest News”** and the **“Coordinator Corner”** sections on the homepage periodically for all pertinent updates related to our program. You can also like us on Facebook at **Do The Right Thing of Miami, Inc.** and follow us on Instagram and Twitter **@DTRTMiami** to keep up to date with the program.

**QUESTIONS CALL: 305-603-6957/Email: [dtrtmiami@aol.com](mailto:dtrtmiami@aol.com)**